

# FIRST REGIONAL LIBRARY

## Adult Library Card Form



**Welcome to First Regional Library!** An FRL library card is available for free to anyone who lives, works, attends school, or owns property in the FRL service area. Your card may be used at any branch of the First Regional Library or at any member library of the Mississippi Library Partnership. The Library reserves the right to refuse a card if insufficient information is available, or if fines owed on a previous card are not cleared. Providing false or misleading information is grounds for permanent loss of borrowing privileges.

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### PLEASE PRINT

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Preferred Name (if applicable): \_\_\_\_\_

E-mail Address for Library Notices: \_\_\_\_\_

Mailing Address (responsible party): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Permanent Address (if different from above): \_\_\_\_\_

Preferred Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ If you prefer a specific PIN, please write the four digit number: \_\_\_\_ \_

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## Adult Card Options

Adult library cards are for patrons who are 18 years of age or older. A library card must be presented at check out and is not transferable.

Please select one of the options below:

\_\_\_\_ Adult Card (free card, 100 checkouts, fines for overdue materials)

\_\_\_\_ Adult Non-Resident Card (\$30 annual fee—for adult not eligible for free card, 35 checkouts, fines for overdue materials)

I permit the following individuals to request the status or names of items borrowed on my account and pick up holds:

\_\_\_\_\_  
Name of authorized person

\_\_\_\_\_  
Name of authorized person

\_\_\_\_\_  
Name of authorized person

\_\_\_\_\_  
Name of authorized person

### ACCEPTANCE OF RESPONSIBILITY

I agree to obey the policies, rules and regulations of the First Regional Library, and to notify the library when any information I have given is changed. I will be responsible for all charges incurred for any overdue, lost, or damaged library materials. In the event my card is lost or stolen, I understand that I am responsible for charges on it until the Library is notified of its loss or theft.

Signature of Applicant: \_\_\_\_\_ Today's Date: \_\_\_\_\_

# Library Staff Use Only

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Form Type:  New Account  Update Existing Account

Library Card Number: 2 3221 \_\_\_\_\_

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## Card Type Issued:

Adult Card (FADULT-RES)

Adult Non-Resident Card (FADULT-NR)

Limited Use Card (FLIMIT-USE) - If issued, please follow the directions below

1. State the reason issued: \_\_\_\_\_  
\_\_\_\_\_
  2. Once this side of the form is completed, please route to the branch manager for review.
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## Welcome Materials:

Gave patron welcome materials

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## Registration Completion and Verification:

Registration completed by: \_\_\_\_\_  
Initials

Date: \_\_\_\_\_  
mm/dd/yy

Registration information verified by: \_\_\_\_\_  
Initials

Date: \_\_\_\_\_  
mm/dd/yy

Please keep this form on file for 30 days after the registration information has been verified.

After 30 days on file, this form should be shredded and disposed.